

**FREEMPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 14, 2021 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Meeting Rooms on July 14, 2021. Board President, Alan Greene presided and called the meeting to order at 6:02 p.m.

Members Present:     Julie Reynolds                             RoseMarie Brubaker  
                                 Alan Greene     Lucas Kramer  
                                 Mary Kaufman     Linda Roderick  
                                 Lou Ann Stambaugh-Hayes     Betty Butler

Members Absent:     Renee Barr

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

**III. QUESTIONS/COMMENTS PUBLIC/MEDIA**

**IV. APPROVAL OF MINUTES**

- A. Regular Meeting: Julie Reynolds moved and RoseMarie Brubaker seconded to approve the regular minutes of the June 9, 2021 meeting. Motion carried.

**V. FINANCIAL REPORT**

Lou Ann Stambaugh-Hayes made the motion and Julie Reynolds seconded to accept the accompanying financial statements. Motion carried. Mary Kaufman told the board the first property tax payment would be on time this year. She also pointed out that a few of the line items on the financial statements are over-budget because the library foundation has not reimbursed them for One Book, One Freeport and for Summer Reading expenses.

**VI. PRESIDENT'S REPORT**

Board President Alan Greene told the board members that he compiled evaluations that were done last month for Executive Director Huffines. He will present them to Director Huffines after the board meeting is over. Generally speaking the board concluded Director Huffines is doing a great job.

**VII. DIRECTOR'S REPORT**

Executive Director Ashley Huffines went through her report and took a few minutes to explain the Technical Services Department and the changes this department has gone through over the last couple of years. This helped the board to see the need to fill the clerk 6 position for this department.

Director Huffines also told the board of the problem with some young patrons, and presented a copy of the Safe Child Policy. The library staff will be enforcing this policy going forward, which will hopefully help to alleviate part of the problem.

#### **VIII. MANAGEMENT REPORTS**

Director Huffines touched on the highlights of each of the Management Reports and went through the statistics.

#### **IX. UNFINISHED BUSINESS**

#### **X. COMMITTEE REPORTS**

#### **XI. NEW BUSINESS**

#### **XII. DISCUSSION**

#### **XIII. ADJOURNMENT**

Mary Kaufman made the motion and Julie Reynolds seconded to adjourn at 6:35 p.m.

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Submitted by Connie Hoffman