

**FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 10, 2021 – 6:00 p.m.**

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Meeting Rooms on March 10, 2021. In the absence of the Board President, Board member Julie Reynolds presided and called the meeting to order at 6:05 p.m.

Members Present:	Julie Reynolds	RoseMarie Brubaker (virtual)
	Alan Greene	Lucas Kramer (virtual)
	Renee Barr	Betty Butler
	Mary Kaufman	

Members Absent: Rebecca Quiggle, LouAnn Stambaugh-Hayes

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

III. QUESTIONS/COMMENTS PUBLIC/MEDIA

A public comment was made commending the One Book, One Freeport programming and book.

IV. APPROVAL OF MINUTES

- A. Regular Meeting: Mary Kaufman moved and Alan Greene seconded to approve the regular minutes of the February 10, 2021 meeting. Motion carried.

V. FINANCIAL REPORT

Alan Greene made the motion and Renee Barr seconded to accept the accompanying financial statements. Motion carried.

VI. PRESIDENT'S REPORT

VII. DIRECTOR'S REPORT

Executive Director Ashley Huffines read through her report and specifically telling the board of all the personnel needs and changes. Director Huffines told the board of the difference in the Technical Services department with Stephanie Brashaw in her new position. She asked the board how they felt about collaborating with the city on HVAC expenses getting RFP's from other companies to see if they could save the library some money. She emphasized that it's important to do our due diligence to make sure we are spending tax payers money responsibly. Following some discussion the board encouraged the director to see what can be done.

VIII. MANAGEMENT REPORTS

Director Huffines touched on the highlights of each of the Management Reports and went through the statistics.

IX. UNFINISHED BUSINESS

X. COMMITTEE REPORTS

XI. NEW BUSINESS

- A. Motion to Open the Library to the following hours:

Monday – Thursday 9AM – 8PM

Friday 9AM – 6PM

Saturday 10AM – 3PM

Alan Greene made the motion and Mary Kaufman seconded to open the library with the hours listed above on Monday, April 5, 2021. Motion carried.

XII. EXECUTIVE SESSION

Renee Barr made a motion and Mary Kaufman seconded it to go into Executive Session. A roll call vote was taken. Reynolds-Y, Barr-Y, Kramer-Y, Brubaker-Y, Butler-Y, Greene-Y, Kaufman-Y. Motion passed.

Review Pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Mary Kaufman made a motion and Alan Greene seconded to come out of Executive Session. A roll call vote was taken. Reynolds-Y, Barr-Y, Kramer-Y, Brubaker-Y, Butler-Y, Greene-Y, Kaufman-Y. Motion passed.

XIII. ACTION FOLLOWING EXECUTIVE SESSION

Julie Reynolds made the motion and Mary Kaufman seconded to retain all Executive Minutes discussed in Executive Session from the years 2017-2020.

XIV. DISCUSSION

Board member Julie Reynolds gave positive feedback on the One Book, One Freeport program.

Mary Kaufman made the motion and Alan Greene seconded to adjourn at 6:46 p.m.

Submitted by Connie Hoffman