

**FREERPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 14, 2020 – 6:00 p.m.**

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Meeting Rooms on October 14, 2020. With the absence of the President, Board Member Mary Kaufman presided and called the meeting to order at 6:03 p.m.

Members Present: Lucas Kramer (virtual) LouAnn Stambaugh-Hayes (virtual)
Alan Greene Julie Reynolds (virtual)
Mark Farshtchi Rosemarie Brubaker (virtual)
Mary Kaufman

Members Absent: Rebecca Quiggle, Renee Barr

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

III. QUESTIONS/COMMENTS PUBLIC/MEDIA

No public comment.

IV. APPROVAL OF MINUTES

- A. Regular Meeting: Alan Greene moved and Mark Farshtchi seconded to approve the regular minutes of the September 9, 2020 meeting and to change the agenda which says September 14 as the date for the meeting. Motion carried.

V. FINANCIAL REPORT

Alan Greene made the motion and Lou Ann Stambaugh-Hayes seconded to accept the accompanying financial statements. Motion carried. Board member Mary Kaufman went through the financial statements.

VI. PRESIDENT'S REPORT

VII. DIRECTOR'S REPORT

Executive Director Ashley Huffines read through her report, and fielded a few questions from the board members.

- A. Presentation of Final FY2021 Budget: Director Huffines pointed out a few of the changes she made from the draft to the final budget. See motion below.
- B. Special Reminder: Executive Director Huffines reminded the board that the November meeting was changed to a week earlier due to the November 11 Veterans Day holiday.

VIII. MANAGEMENT REPORTS

Director Huffines touched on the highlights of each of the Management Reports.

IX. UNFINISHED BUSINESS

X. COMMITTEE REPORTS

XI. NEW BUSINESS

- A. 2021 Holiday Schedule: Mark Farshtchi made the motion and Julie Reynolds seconded to accept the attached 2021 Holiday Schedule. Motion carried.
- B. Nonresident Fee: Alan Greene made the motion and Julie Reynolds seconded to keep the non-resident fee at \$92.
- C. Approval of FY2021 Budget: Alan Greene made the motion and Mark Farshtchi seconded to accept the FY2021 budget.

XII. DISCUSSION

Executive Director Huffines told the board about the Per Capita Grant and the requirements of the board to review the changes for the recently updated Serving Our Public: Standards for Illinois Public Libraries publication.

XIII. ADJOURNMENT

Mark Farshtchi made the motion and Alan Greene seconded to adjourn at 6:45 p.m.

Submitted by Connie Hoffman