

**FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 9, 2020 – 6:00 p.m.**

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Meeting Rooms on September 9, 2020. With the absence of both the President and Vice President, Renee Barr presided and called the meeting to order at 6:03 p.m.

Members Present: Lucas Kramer (virtual) LouAnn Stambaugh-Hayes (virtual)
 Renee Barr Julie Reynolds
 Mark Farshtchi (virtual) Alan Greene

Members Absent: Mary Kaufman, Rebecca Quiggle, Rosemarie Brubaker

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

III. QUESTIONS/COMMENTS PUBLIC/MEDIA

No public comment.

IV. APPROVAL OF MINUTES

- A. Regular Meeting: Alan Greene moved and Julie Reynolds seconded to approve the regular minutes of the August 12, 2020 meeting. Motion carried.

V. FINANCIAL REPORT

Julie Reynolds made the motion and Alan Greene seconded to accept the accompanying financial statements. Motion carried. Executive Director Huffines went through the financial statements and pointed out the receipt of a little more property tax revenue, and when we can expect the next installment.

VI. PRESIDENT'S REPORT

Director Huffines mentioned that President Quiggle will be discussing the review of the director at the next board meeting.

VII. DIRECTOR'S REPORT

Executive Director Ashley Huffines read through her report, and fielded a few questions from the board members.

- A. Presentation of Draft for FY2021 Budget: Director Huffines pointed out a few of the changes she is making to the budget and stated that this is only a draft.

- B. Review of Capital Improvement Plan: Director Huffines reminded the board that she made this plan shortly after beginning her position here, so it does need updating. She went through the plan with the board members.

VIII. MANAGEMENT REPORTS

Director Huffines touched on the highlights of each of the Management Reports.

IX. UNFINISHED BUSINESS

X. COMMITTEE REPORTS

XI. NEW BUSINESS

- A. 2021 Board Meeting Schedule: Alan Greene made the motion and Julie Reynolds seconded to accept the attached 2021 Board Meeting Schedule. Motion carried.

XII. DISCUSSION

XIII. ADJOURNMENT

Julie Reynolds made the motion and Alan Greene seconded to adjourn at 7:15 p.m.

Submitted by Connie Hoffman