

**FREEMPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 10, 2020 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the library meeting rooms on June 10, 2020. President Rebecca Quiggle presided and called the meeting to order at 6:03 p.m.

Members Present:	Mary Kaufman	Lucas Kramer (virtual)
	Julie Reynolds	Renee Barr (virtual)
	Mark Farshtchi	Rebecca Quiggle
	Rose Marie Brubaker	Lou Ann Staumbaugh
	Alan Greene (virtual)	

Also present, Executive Director Ashley Huffines, Circulation Manager Nancy Spilotros, Youth Services Manager Amanda Meyers, and Adult Services Manager Dianne Ludwig.

Dianne Ludwig acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

**III. QUESTIONS/COMMENTS PUBLIC/MEDIA**

No public comment.

**IV. APPROVAL OF MINUTES**

- A. Special Meeting: Mary Kaufman moved and Mark Farshtchi seconded to approve the Special Meeting minutes of the May 6, 2020 meeting. Motion carried.

**V. FINANCIAL REPORT**

- A. May 2020 Financial Statement: LouAnn Staumbaugh moved and Julie Reynolds seconded to approve the May financial statements. Motion carried.
- B. Adjusted FY2020 Budget: LouAnn Staumbaugh moved and Julie Reynolds seconded to approve the 12.5% cut in expenses to the FY2020 budget.

**VI. PRESIDENT'S REPORT**

President Rebecca Quiggle reported that the tax bills will be going out by the end of June, with the first bill due 7-31-20 and the second will be due on 10-2-20. The library will be receiving two distributions of tax dollars in July. President Quiggle welcomed the new board members.

**VII. DIRECTOR'S REPORT**

Executive Director Ashley Huffines told the board she would find out the dates for the July tax distributions. She informed the board that Summer Reading is going well. All manager reports were included in the Director's Report.

**VIII. UNFINISHED BUSINESS**

None

**IX. COMMITTEE REPORTS**

None

**X. NEW BUSINESS**

- A. Library Reopen Plan: Luke Kramer moved and Mark Farshtchi seconded to approve the reopen plan. Motion carried.
- B. Motion to accept the adjusted FY2020 Working Budget: See section V Financial Statements.

**XI. EXECUTIVE SESSION**

- A. 5 ILCS 20/2 (c) 1—The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

**XII. ACTION IN RESPECT TO EXECUTIVE SESSION**

No action was needed.

**XIII. DISCUSSION**

**XIV. ADJOURNMENT**

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Submitted by Dianne Ludwig