

**FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 8, 2020 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on January 8, 2020. President Rebecca Quiggle presided and called the meeting to order at 6:02 p.m.

Members Present:     Mary Kaufman             Kelly Chesney             Lucas Kramer  
                              Gwen Crow                 Renee Barr                 Jim Ferrar  
                              Mark Farshtchi            Rebecca Quiggle

Members Absent:     Jennie DeVine

Also present were Executive Director Ashley Huffines and Adult Services Supervisor Dianne Ludwig.

Connie Hoffman acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

Gwen Crow made the motion and Mark Farshtchi seconded to change the agenda to add under new business replacement of restroom faucets. Motion carried.

**III. QUESTIONS/COMMENTS PUBLIC/MEDIA**

**IV. APPROVAL OF MINUTES**

- A. Regular Meeting: Gwen Crow moved and Mary Kaufman seconded to approve the Regular minutes of the December 11, 2019 meeting. Motion carried.

**V. FINANCIAL REPORT**

Mark Farshtchi made the motion and Renee Barr seconded to accept the accompanying financial statements. Motion carried. Financial Secretary Mary Kaufman went through the financial statements explaining that although they show an ending date of 12-31-19, there will still be some expenses over the coming weeks that will complete the fiscal year.

**VI. PRESIDENT'S REPORT**

**VII. DIRECTOR'S REPORT**

Executive Director Ashley Huffines read through her written report. She told the board that she would be present at the opening of the bids for the surplus sale, and inquired of the board members if they wanted to approve the bids. The board said they would prefer for Director Huffines to complete the task.

Director Huffines explained the need to change the restroom faucets on the first floor before the Art Plaza opens this summer. Discussion followed with adding a motion under new business below.

Director Huffines included in the board packet a proposal from a consultant to help create a Strategic Plan for the library. Discussion followed with the board members.

Director Huffines discussed with the board the possibility of the library staying open during a few of the holidays that the city is normally closed. Discussion was followed by the board.

### **VIII. MANAGEMENT REPORTS**

Adult Services Supervisor Dianne Ludwig went over her report with the board members and went into further detail about the government documents and her responsibilities with being the newly assigned co-chairperson for the OMNI consortium.

Director Huffines told the board to read through the other management reports.

### **IX. UNFINISHED BUSINESS**

### **X. COMMITTEE REPORTS**

### **XI. NEW BUSINESS**

- A. Strategic Plan: Proposal from the next level. After some discussion Jim Ferrar made the motion and Mark Farshtchi seconded to table until the February board meeting. Motion carried.
- B. Restroom Faucet Replacement: Gwen Crow made the motion and Kelly Chesney seconded to approve changing the four faucets located in the first floor lobby restrooms per the bid that was submitted by Bill George Plumbing.

### **XII. DISCUSSION**

### **XIII. ADJOURNMENT**

Renee Barr made the motion and Kelly Chesney seconded to adjourn at 7:23 p.m.

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Submitted by Connie Hoffman