

**FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 8, 2019 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on May 8, 2019. President Jim Ferrar presided and called the meeting to order at 6:00 p.m.

Members Present:    Nan McMurray            Kelly Chesney            Gwen Crow  
                                 Jim Ferrar                    Jim Bienlien            Rebecca Quiggle  
                                 Nita White

Members Absent:    Jennie DeVine

Also present were Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

Gwen Crow made the motion and Nan McMurray seconded to change the agenda to take out the welcoming of the newly appointed board trustee.

**III. QUESTIONS/COMMENTS - PUBLIC/MEDIA**

**IV. WELCOME NEW APPOINTED BOARD TRUSTEE**

**V. APPROVAL OF MINUTES**

- A. Regular Meeting: Nan McMurray moved and Kelly Chesney seconded to approve the regular minutes of the April 10, 2019 meeting. Motion carried.

**VI. FINANCIAL REPORT**

Jim Ferrar moved and Gwen Crow seconded to accept the accompanying Financial Reports for April 2019. Motion carried.

**VII. PRESIDENT'S REPORT**

President Rebecca Quiggle announced that the Ribbon Cutting for the Gallery Café will be taking place on Thursday, May 16 at noon.

### **VIII. DIRECTOR'S REPORT**

Executive Director Ashley Huffines went through the items written of in her monthly report. She told the board of the dumpster fire on Easter Sunday. It was a minor fire with no damage to the building. She thanked for the Freeport Fire Department and the Freeport Police for handling the situation in a timely manner. She informed the board that Active Shooter Training Part II is still not scheduled, but hopes to hear back soon from the police department. The other items can be found in her written report.

### **IX. MANAGEMENT REPORTS**

Executive Director Ashley Huffines touched on the highlights of each of the reports for Adult Services Supervisor Dianne Ludwig and Youth Services Supervisor Amanda Meyer.

Circulation and Outreach Coordinator Geoff Graham greeted the board and told them of all the personnel changes in his department. He hope to be adding a HCC Student to his volunteers to help with the shelving of books.

### **X. UNFINISHED BUSINESS**

- A. Director Expectations for FY2019B: The board discussed with Director Huffines what her most important goals for the new fiscal year. She expressed the importance of marketing and networking within the community as a high priority. Director Huffines will use the same expectations she was given upon her start date.
- B. Meeting Dates for FY2019B: Since the board already approved the dates for the year 2019, this is for informational purposes only.

### **XI. COMMITTEE REPORTS**

### **XII. NEW BUSINESS**

### **XIII. DISCUSSION**

Board Member Jim Bielen announced that this would be his last board meeting. Executive Director Huffines thanked Jim for his many years of service to the library.

### **XV. ADJOURNMENT**

Meeting was adjourned at 6:49 p.m.

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Submitted by Connie Hoffman