

**FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 14, 2018 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on November 14, 2018. President Jim Ferrar presided and called the meeting to order at 6:00 p.m.

Members Present:     Nan McMurray             Nita White             Gwen Crow  
                              Jim Ferrar                     Jim Bienlien

Members Absent:     Larry Pittsley, Rebecca Quiggle, Sue Bukas, Jennie DeVine

Also present were Executive Director Ashley Huffines, Youth Services Amanda Meyers, Recent Interim Director Pat Vorwald, Adult Services Supervisor Dianne Ludwig, and Circulation and Outreach Coordinator Geoff Graham. Also present was City Attorney Roxanne Sosnowski.

Connie Hoffman acted as Recording Secretary.

**II. INTRODUCTION OF NEW EXECUTIVE DIRECTOR**

President Ferrar introduced the new Executive Director Ashley Huffines to the board members.

**III. CHANGES/CORRECTIONS TO THE AGENDA**

Gwen Crow made the motion and Nita White seconded to allow the agenda to be changed to add the City Attorney, Roxanne Sosnowski to speak in Executive Session toward the beginning of the meeting.

**IV. QUESTIONS/COMMENTS - PUBLIC/MEDIA**

**V. DIRECTOR'S REPORT**

Executive Director Ashley Huffines thanked the board for the opportunity to be a part of the Freeport Public Library. She told the board she feels the library is on a great path to success and is looking forward to working with the other new managers.

**VI. MANAGEMENT REPORTS**

Adult Supervisor Dianne Ludwig introduced herself to the board and told them about herself, referred them to her written report and spoke briefly of her progress with the NEA Big Read.

Youth Services Supervisor Amanda Meyers told that board that she attended the Community Foundation Grant Reception where the library received a grant for the Early Childhood Initiative which they are joining with the All Our Kids Network. She also referred to her written report.

Circulation/Outreach Coordinator Geoff Graham told the board that most of his month was spent up looking over the new website.

## **VII. EXECUTIVE SESSION**

**EXECUTIVE SESSION FOR THE PURPOSES OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DIMISSAL OF A SPECIFIC EMPLOYEE OR LEGAL COUNSEL FOR THE PUBLIC BODY LAWFULLY CLOSED UNDER THE ILLINOIS OPEN MEETINGS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT, AS AUTHORIZED BY SECTION 2(c)(21) OF THE ILLINOIS OPEN MEETINGS ACT, CODIFIED AT 5 ILCS 120/2(c)(21).**

Nita White moved and Nan McMurray seconded a motion to go into executive session. The motion carried with a roll call vote. Ferrar-Y, White-Y, Bienlien-Y, Crow-Y, McMurray-Y. Motion carries.

## **VIII. ACTION IN RESPECT TO EXECUTIVE SESSION**

No action needed.

## **IX. APPROVAL OF MINUTES**

- A. Regular Meeting: Jim Bienlien moved and Nan McMurray seconded to approve the regular minutes of the October 10, 2018. Motion carried.

## **X. FINANCIAL REPORT**

Gwen Crow moved and Nan McMurray seconded to accept the accompanying Financial Reports for October 2018. Motion carried.

## **XI. COMMITTEE REPORTS**

## **XII. UNFINISHED BUSINESS**

- A. Board Member Completion of Training for Per Capita Grant Requirements: Executive Director Ashley Huffines reported that even though all of the board members have not completed the training we had enough to meet the grant requirements.

## **XIII. NEW BUSINESS**

- A. New Year's Eve closure at 5:00 p.m.: Gwen Crow made the motion and Jim Bienlien seconded to close the library at 5:00 p.m. on New Year's Eve. Motion carried.

## **XIV. DISCUSSION**

## **XV. ADJOURNMENT**

Nita White moved to adjourn and Nan McMurray seconded. Motion carried.

Meeting was adjourned at 6:55 p.m.

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Submitted by Connie Hoffman