

**FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 11, 2018 – 6:00 p.m.**

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on April 11, 2018. President Jim Ferrar presided and called the meeting to order at 6:08 p.m.

Members Present: Jim Ferrar Nita White
 Larry Pittsley Barb Green
 Jennie DeVine Scott Haugh

Members Absent: Jim Bielen, Liz Gridley, Rebecca Quiggle

Also present were Executive Director Emily Klonicki, Circulation and Outreach Coordinator Geoff Graham and Youth Services Supervisor Anna Doyle.

Connie Hoffman acted as Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

III. QUESTIONS/COMMENTS - PUBLIC/MEDIA

IV. APPROVAL OF MINUTES

Scott Haugh moved and Nita White seconded to approve the regular minutes of the March 14, 2018 Board of Trustees meeting. The motion carried.

V. FINANCIAL REPORT

Board President Jim Ferrar went over the Financial Analysis report that was handed out separately to the board members. This report was prepared mainly for the city and presented at a recent meeting. President Ferrar also brought the board members up to date on the bonds that have come due and the action taken. Scott Haugh moved and Nita White seconded to accept the accompanying Financial Reports for March 2018. Motion carried.

VI. DIRECTOR'S REPORT

Executive Director Emily Klonicki did an overview of her written report. Director Klonicki thanked Barb Green for her years of service while serving on the Library Board of Trustees. She reminded the board of the upcoming Abraham Lincoln Presenter's conference that will be meeting at the library next week and the Living History event that will take place on Monday, April 23, 2018 at 6:30 p.m.

VII. PRESIDENT'S REPORT
(SEE FINANCIAL REPORT)

VIII. MANAGEMENT REPORTS

Youth Services Supervisor Anna Doyle told the board of her recent Library Clean-up event and of its great success and benefit to the outside of the library grounds.

Circulation and Outreach Coordinator Geoff Graham told the board that he currently has 10 full trained volunteers helping at the library, which will be beneficial going into the summer.

IX. COMMITTEE REPORTS

- A. Administrative Committee: no report
- B. Finance Committee: no report
- C. Building and Grounds Committee: Larry Pittsley will make arrangements to do a building walk through to list any repairs or improvements that need to be made.

X. UNFINISHED BUSINESS

- A. **Meeting Dates for Fiscal Year 2019:** Copies of the schedule were given to the board members. Executive Director Klonicki reminded the board that the August date has changed.
- B. **Policy Review**
 - a. Meeting Room Policy Revised Draft, First Reading: Executive Director Klonicki noted the changes in the revised draft.

XI. NEW BUSINESS

- A. **Selection of Legal Counsel:**

Executive Director Klonicki handed out a summary sheet comparing the charges for four different law firms who submitted bids for the library's legal counsel. Discussed followed. Scott Haugh made the motion and Jennie DeVine seconded to continue using the services of Michael Phillips Attorney at Law for the next fiscal year.

A: 6 N: 0 Motion Carried.
- B. **Approval to Redeem Matured HH Series Bond:**

Nita White Moved and Larry Pittsley seconded that the library redeem mature HH Series Bond in the amount of \$1000 and put the funds into account 13-00-117.01.

A: 6 N: 0 Motion Carried.

XII. EXECUTIVE SESSION

EXECUTIVE SESSION FOR THE PURPOSES OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DIMISSAL OF A SPECIFIC EMPLOYEE OR LEGAL COUNSEL FOR THE PUBLIC BODY LAWFULLY CLOSED UNDER THE ILLINOIS OPEN MEETINGS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT, AS AUTHORIZED BY SECTION 2(c)(21) OF THE ILLINOIS OPEN MEETINGS ACT, CODIFIED AT 5 ILCS 120/2(c)(21).

Scott Haugh moved and Barb Green seconded a motion to go into executive session. The motion carried with a roll call vote. **A: 6 N: 0** Motion Carried. The board returned to Open Session at 7:12 p.m.

XIII. ACTION IN RESPECT TO EXECUTIVE SESSION

XIV. DISCUSSION

Board President reminded the board of the Meet N Greet event for the community to meet the new director. The event will be held on Thursday, April 26, from 10:00 to 12:00 p.m.

XV. ADJOURNMENT

Meeting was adjourned at 7:15 p.m.

Submitted by Connie Hoffman