

**FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 13, 2019 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on March 13, 2019. President Jim Ferrar presided and called the meeting to order at 6:00 p.m.

Members Present:    Sue Bukas                      Nita White                      Gwen Crow  
                                 Jim Ferrar                      Kelly Chesney                Rebecca Quiggle  
                                 Jennie DeVine

Members Absent:    Jim Bielen, Nan McMurray

Also present were Executive Director Ashley Huffines, Youth Services Amanda Meyers, and Outreach Circulation and Outreach Coordinator Geoff Graham.

Connie Hoffman acted as Recording Secretary.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

**III. QUESTIONS/COMMENTS - PUBLIC/MEDIA**

**IV. APPROVAL OF MINUTES**

- A. Regular Meeting: Rebecca Quiggle moved and Gwen Crow seconded to approve the regular minutes of the February 13, 2019. Motion carried.

**V. FINANCIAL REPORT**

Rebecca Quiggle moved and Nita White seconded to accept the accompanying Financial Reports for February 2019. Motion carried.

**VI. PRESIDENT'S REPORT**

President Jim Ferrar informed the board members that a six-month evaluation of the Executive Director needed to be done before the next board meeting and that the expectations for the next fiscal year needed to be ready to implement. He would like each board member to send back their feedback through email, and he will be sending this information out in the next week.

President Ferrar took a minute to thank board member Sue Bukas for her service as a board member the last year, as this was her last board meeting she will attend.

Café in the near future. Jim Ferrar made the motion and Rebecca Quiggle seconded to authorize the Executive Director and the Board President to continue to negotiate the final terms with the Nissens for rental of the Gallery Café. Motion carried.

**XIV. DISCUSSION**

President Ferrar read a thank you from Sarah Knapp that came with a donation to the Freeport Public Library Foundation.

**XV. ADJOURNMENT**

Meeting was adjourned at 7:08 p.m.

---

Submitted by Connie Hoffman