



Bulletin Board

& Distribution of Materials

Purpose

Freeport Public Library provides space on its public bulletin boards for notices, announcements, and community events. This service is extended in the spirit of community and to provide access to a wide variety of cultural, educational, and informational sources.

Posting Guidelines

Community notices and information can be posted, subject to the following priorities:

1. Programs sponsored by the City of Freeport and other government-partnered agencies.
2. Programs of a cultural, recreational, educational, or community service nature sponsored by 501(c)(3) non-profit organizations, including fundraisers that clearly benefit a 501(c)(3) non-profit organization.
3. Free educational or recreational programs sponsored by for-profit organizations, subject to staff approval.

Display items should be of reasonable size; generally no larger than 8.5" x 11". The appearance and content of the notice must be suitable for the Library's general public service area. Items can be posted or made available on an equitable basis, subject to available space, regardless of the beliefs or affiliations of the individuals or groups represented.

The Library will not display product advertisements, notices of sale, or listings of personal or professional services. Materials that are religious or political and primarily aim to promote a single point of view will not be displayed. Library staff will discard items not appropriate for placement, items posted or displayed outside the bulletin board, excess copies of posted items, anything posted over other items, or any items that have been posted for an excessive amount of time.

The posting of a notice or placement of materials in a display rack does not imply endorsement by Library staff or the Library Board.

Any postings displayed without approval will be removed and disposed of immediately.

The Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item displayed or exhibited. All items placed in the Library are done so at the owner's risk.