

FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 13th, 2026 | 6:00pm

I. CALL TO ORDER

A meeting of the Freeport Public Library Board of Trustees was held in the Library Boardroom on Wednesday, May 13, 2026. Board Vice President Tasha Mazique presided and called the meeting to order at 6:01pm.

Notice is hereby given that a majority of a quorum of the members of City Council of the City of Freeport may be present at the above-referenced meeting. No action on the part of the City Council will be taken.

Trustees Present

Betty Butler, Al Evon, Alan Greene, Lucas Kramer, Tasha Mazique, Julie Reynolds (6:03pm), Roger Schulz, Michelle Swalve

Trustees Absent

Mary Kaufman

Also present, Executive Director Emily Schaub and Ky Eckert acting as the Recording Secretary.

II. CHANGES/CORRECTIONS TO THE AGENDA

None.

III. QUESTIONS OR COMMENTS FROM THE PUBLIC/MEDIA

None.

IV. APPROVAL OF MINUTES

(Schulz/Evon) Motion to approve the April 8th, 2026 Regular Meeting Minutes.
7 in favor/0 opposed. Motion carries.

V. FINANCIAL REPORT

Digital Resources line, other professional services,

(Evon/Schulz) Motion to approve the April 2026 Financial Report.
7 in favor/0 opposed. Motion carries.

VI. PRESIDENTS REPORT

None.

VII. EXECUTIVE DIRECTOR'S REPORT

Schaub reviewed her report with the Board including continuing education for staff, as well as facility and equipment updates. The Foundation has agreed to fund the AV system upgrades for the Meeting Room. Advanced Technologies out of Lena is in the beginning stages of this long awaited project.

Schaub reviewed her meetings and other current projects. The Board gave Schaub the green light to have Spinello move the button at the main entrance. Butler praised Schaub's motivation to get projects going. Schaub notified the Board of the Administrative closure on Sat, March 18th as the Library was without power due to work being done on power lines. Staff attended an in-service emergency preparedness training on Friday, May 8th. Since Baker & Taylor's closure, the Library has transitioned to Ingram for collection. The wet roof above the Meeting Room was repaired today with no issues.

VIII. MANAGEMENT REPORTS

The Board reviewed the departmental reports.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

Reappointment of Trustees & Positions

Tasha Mazique, Alan Greene, Betty Butler will be reappointed at next week's City Council meeting for another 3 year term. Mazique has agreed to continue her position as Vice President, and Kramer has agreed to continue as Financial Secretary.

Administrative Assistant Job Description

Trustees reviewed the presented job description with highlighted updates.

(Reynolds/Schulz) Motion to approve the Administrative Assistant Job Description as presented.
8 in favor/0 opposed. Motion carries.

Cafe Rent Increase

(Evon/Kramer) Motion to approve the increase of monthly rent from \$300.00 to \$600.00
8 in favor/0 opposed. Motion carries.

Closed for Tutty Baker Fest - Saturday, July 11th, 2026

(Evon/Reynolds) Motion to approve closing the Library on July 11th, 2026 for Tutty Baker Fest.
8 in favor/0 opposed. Motion carries.

XI. DISCUSSION

None.

XII. ADJOURNMENT

(Schulz/Bulter) Motion to adjourn the meeting at 6:28pm.
8 in favor/0 opposed. Motion carries.

Submitted by Ky Eckert